

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 12/14/2021**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at Fire Station 1, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	
<input type="checkbox"/>	Mr. Rick Collins	
<input type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Hemme	
<input checked="" type="checkbox"/>	Mr. Eric Collis	

MEMBERS ABSENT:

Excused

<input checked="" type="checkbox"/>	Mr. Eric Lunde	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Rick Collins	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Jim Castle	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Collins	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

CHANGES TO AGENDA:

Vice Chairman Mulder offers to move New Business Agenda Item #2 to the top of the agenda, due to the public attendance in reference to this agenda item. All in favor.

MINUTES:

MOTION was made by Bray to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from November 09th, 2021. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

1. Email Correspondence from Mr. Al Johnson in regards to Old Business Agenda Item #2: Revisiting Requiring Insurance or Salvage Fee in the Harbors.

PERSONS TO BE HEARD:

1. Mr. Chris Parks, the long-time general manager of Tongass Trading, spoke in regards to New Business Agenda Item #2: 2022 Cruise Ship Calendar. Mr. Parks stated that he is thankful for the potential cruise ship season, and that he has some concerns with the amount of passengers allotted to berth II because the numbers are skewed due some ships being at berth I but being counted at berth II because of where the gangway falls. Mr. Parks also inquired about the bussing of passengers from the Ward Cove dock and stated that he thinks the City should not charge passengers coming into downtown on busses. Mr. Parks also offered his input on where the operation should take place, and noted that he feels the Discovery Center area of downtown is not a good option.

Acting Director Hilson informed that the bussing operation will be on the agenda for the January 11th PHAB meeting.

2. Mr. Craig Carson, downtown business owner, offered his input on the bussing of passengers from the Ward Cove dock downtown, and indicated that he feels like the bussing operation used in 2021 worked well. He stated he does not feel the City should charge passengers coming into downtown on busses. He inquired about the infrastructure bill that just passed and asked if the City has plans to use potential funds on the expansion of berths I & II.

Acting Director Hilson informed the bill has yet to be funded, and that if the bill is funded and the City receives funds, the City will thoroughly examine all options prior to allocating the funds.

OLD BUSINESS:

1. Future Port Operations—Chairman Lunde

Item deferred to next meeting.

2. Revisiting Requiring Insurance or Salvage Fee In The Harbors—Vice Chairman Bray

Discussion was held.

Board Members Bray and E. Collins are strongly in favor of the program despite the concerns raised by staff as presented in the memorandum to the board from Acting Director Hilson. Both board members feel as if this topic was mishandled in the past and feel the concerns raised by staff about this program are not valid.

Board Member E. Collins questioned if there was the possibility of a committee being formed by PHAB members, the finance director, the city attorney, and City Council members. Acting Director Hilson informed that while committees are good tools the feasibility of a committee for this topic isn't good at this time. Acting Director Hilson also reiterated that this is an advisory board, not a working group. The PHAB's job is to advise the City Council, not write policy. The advice is then passed to the City Council through the City Manager, and the Council ultimately makes decisions and directs the City Manager to direct staff as need.

Vice Chairman Mulder stated that he feels staff are the experts in this situation and that the board should trust their recommendations. He stated that he does not have insurance on either of his vessels that hold reserved moorage stalls, and that he does not feel that he should have to pay a higher rate because insurance or not, he is a responsible boat owner and will deal with whatever he needs to in regards to his vessels.

Board Member Bray stated that he does not believe the Coast Guard will help with the salvage of the larger vessels as indicated in the memorandum. Acting Director Hilson informed that he has spoken with the Coast Guard and, yes, they are obligated to respond and salvage vessels that sink that create an environmental hazard.

Council Member Flora stated that while this issue keeps coming up, there is a larger issue as Acting Director Hilson pointed out: that is that there is no money in reserves to fund capital improvement projects (CIP). Without a long-term CIP program, eventually there will be no infrastructure, and that should be a priority. Council Member Flora feels that this issue should be addressed after or concurrently with the issue of there not being funds for a CIP program. Council Member Flora stated that City Council would like more input, but people have to show up and give their input to be heard.

NEW BUSINESS:

1. Derelict Vessel Action Plan—Board Member R. Collins & Chairman Lunde

Item deferred to next meeting.

2. 2022 Cruise Ship Calendar

Acting Director Hilson spoke to the 2022 Cruise Ship Calendar and noted how

thankful staff is for the potential 2022 season. He noted the calendars presented tonight are the 9th version of the calendars, and that there are bound to be more revisions prior to the season due to the uncertainty of the industry. The Center for Disease Control (CDC) has yet to release updated guidelines for the resumption of cruising.

It is anticipated there will be approximately 1.4 million passengers between Ward Cove and the City's berths. Ward Cove will see passengers April 28th through October 21st, and the City berths will see passengers May 1st through October 6th.

Acting Director Hilson noted again that there will be a presentation and discussion on the bussing of passengers from Ward Cove to downtown at the next regular meeting of the PHAB on January 11th, 2022.

Director's Report:

In addition to the Director's Report, Acting Director Hilson noted that both the port and the harbors budgets have been reviewed by the City Council and are on the consent agenda for the December 16th, 2021 City Council meeting for final approval.

Also, he noted that FoxFab, the company that was going to fabricate the power pedestals for Bar Harbor South Float 8 has switched ownership and increased their quote by \$50,000. Acting Director Hilson stated that staff has begun talking with local fabricators to see if this is a project that could be completed locally.

FUTURE AGENDA ITEMS:

1. Board Member Bray asked for a work session on rates/harbor rates increase. Board Member Bray also asked for a revenue and expenses reports, for items such as open moorage permits and the cost garbage for the harbors. Staff acknowledged the request and will provide the reports at the next meeting.

BOARD MEMBER COMMENT

Mr. Tim Hemme: Good working with you all, as always. I appreciate the time taken to explain things and the space to learn as I go. Thank you.

Mr. Eric Lunde:

Mr. Rod Bray: Good meeting. I still would like to say that I— yeah, good meeting.

Mr. Jim Castle:

Mr. Mark Flora: Thanks everybody.

Mr. Andrew Mulder:


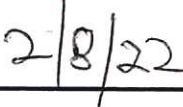
Mr. Rick Collins:

Mr. Steve Wilsie: Thanks everybody.

Mr. Eric Collins: Thanks everyone, I look forward to the next meeting.

ADJOURNMENT:

MOTION TO ADJOURN was made by Flora at 8:29 p.m. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

	
Chair/Vice Chair Signature	Date